



Conference Room Cashion Middle School  
101 N. Euclid Ave.  
Cashion, OK 73016

Cashion Board of Education Regular  
Meeting  
Thursday, August 8, 2019 6:00 PM Central

**1. Call to order**

The Cashion School Board met in Regular Session on August 8, 2019, President Miller called the meeting to order at 6:04pm

**2. Establish quorum**

Attendance Taken at 6:04 PM.

Steve Andrews: Present

Jessica Ballard: Present

Michelle Miller: Present

Ryan Suntken: Present

Kyle Vandruff: Present

Also Attending: Sammy Jackson, Superintendent, Ryan Schenk, High School Principal, Julie Moore, Elementary Principal, Stephanie White, minutes clerk

**3. Consent Agenda (Consent Agenda may be voted separately at the request of any member of the Board of Education)**

Motion to approve consent agenda. This motion, made by Kyle Vandruff and seconded by Jessica Ballard, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 5, Nay: 0

**A. Vote to approve the agenda as part of the minutes**

**B. Vote to approve the minutes from the regular meeting of June 25 2019 and special meeting July 10th 2019.**

**C. Vote to approve the treasurer's report**

**D. Vote to approve the activity fund report**

**E. Vote to approve activity requests, fundraiser requests, and purpose of expenditure forms.**

**4. Items for Board Action:**

**A. Vote to approve purchase order encumbrances for 2019-2020**

Motion to approve purchase order encumbrances. This motion, made by Jessica Ballard and seconded by Kyle Vandruff, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 5, Nay: 0

**i. General Fund: P.O. #1-188 and P.O. #50000-50024 totaling \$2,064,145.97**

**ii. Building Fund P.O. #1-11 totaling \$85,200.77**

**iii. Child Nutrition Fund: P.O. #1-12 totaling \$157,175.00**

**B. Vote to approve payments for 2019-2020**

Motion to approve payments as presented. This motion, made by Steve Andrews and seconded by Jessica Ballard, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 5, Nay: 0

**i. General Fund payment numbers 1-142 totaling \$600,739.80**

**ii. Building Fund payments 1-10 totaling \$79,200.77**

**iii. Child Nutrition Fund payments 1-2 totaling \$1,325.00**

**C. Vote to approve payments for 2018-2019**

Motion to approve payments as presented. This motion, made by Jessica Ballard and seconded by Kyle Vandruff, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 5, Nay: 0

**i. General Fund payments 2135-2142 totaling \$229,827.39**

**ii. Building Fund payments 316-320 totaling \$64,330.78**

**D. Discussion/possible action on the following transfers of funds**

Motion to approve transfer of funds as presented. This motion, made by Jessica Ballard and seconded by Steve Andrews, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 5, Nay: 0

**i. Transfer \$20,000.00 from activity account #975 (all sport) into the following accounts with amounts listed. #801 (football) \$8,000.00, #802 (boys Basketball) \$3,500.00, #808 (girls basketball) \$3,500.00, #974 (golf) \$500.00, #806 (softball) \$1,000.00, #807 (track) \$1,500.00, #805 (baseball) \$1,250.00, #904 (cheer) \$750.00**

**E. Discussion / possible action on creation of activity account # 979 for concession.**

Motion to create account for concession as presented. This motion, made by Kyle Vandruff and seconded by Jessica Ballard, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea  
Yea: 5, Nay: 0

**F. Discussion / possible action to create a 6th grade Sr 2026 account #978**

Motion to approve creation of 6th grade 2026 account. This motion, made by Kyle Vandruff and seconded by Jessica Ballard, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 5, Nay: 0

**G. Discussion / possible action on 2019 -2020 activity budgets.**

Motion to approve budgets as presented. This motion, made by Kyle Vandruff and seconded by Jessica Ballard, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 5, Nay: 0

**H. Discussion / possible action on contract for career and technology education with Career Tech**

Motion to approve contract with Career Tech. This motion, made by Jessica Ballard and seconded by Steve Andrews, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 5, Nay: 0

**I. Discussion / possible action on transportation contract with Francis Tuttle for 2019-2020.**

Motion to approve transportation contract with Francis Tuttle. This motion, made by Jessica Ballard and seconded by Steve Andrews, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 5, Nay: 0

**J. Discussion / possible action on days to hours school calendar.**

Motion to approve days to hours calendar. This motion, made by Kyle Vandruff and seconded by Jessica Ballard, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 5, Nay: 0

**K. Discussion / possible action on 2019-2020 school meal prices.**

Motion to approve meal prices for 2019-2020. This motion, made by Jessica Ballard and seconded by Ryan Suntken, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 5, Nay: 0

**L. Discussion / possible action on approval of vendor list year beginning 2020.**

Motion to approve 2020 vendor list. This motion, made by Steve Andrews and seconded by Jessica Ballard, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 5, Nay: 0

**M. Discussion /possible action on district permission for students to provide their own transportation to Francis Tuttle.**

Motion to allow students to provide their own transportation to Francis Tuttle with school notification. This motion, made by Jessica Ballard and seconded by Kyle Vandruff, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 5, Nay: 0

**N. Discussion / possible action on new policies and policy updates.**

Motion to approve new polices and updates as presented. This motion, made by Kyle Vandruff and seconded by Jessica Ballard, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 5, Nay: 0

**O. Board to consider and take possible action, in the absence of the President and/or Clerk, to appoint an acting President and/or acting Clerk for the School District to execute any and all documents pertaining to setting the maturities, date, time and place of the bond sale.**

No action was taken on this item

**P. Board to consider and take action on a resolution determining the maturities of, and setting a date, time and place for the sale of the \$860,000 Building Bonds of this School District, and designating bond counsel for this issuance of bonds.**

Motion to set time date and location for bond sale as presented. Sept 17th at 12:00pm in middle school conf room. This motion, made by Steve Andrews and seconded by Jessica Ballard, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 5, Nay: 0

**Q. Discussion of school interest earnings.**

**R. Discussion of tax protest of DCP Sothern Hills Pipeline and Hughes Network Systems.**

**S. Principal Reports**

- a) current elementary enrollment is 320
- b) have created 3 classrooms in the elementary basement
- c) the gym and auditorium have been remodeled
- d) PTO is providing staff shirts
- e) Using Imagine Learning program this year Pre-K - 12
- f) Mr. Schenk, Mrs. Moore, Mrs. Fields and Mrs. Manning have been meeting and will continue to meet on a regular basis to help communication and coordination

**T. Discussion of 2019 bond**

**5. Proposed Executive Session to discuss:**

**A. Resignations 25 S Sect. 307 (B) (6 & 7)**

**B. Employment of substitute teacher(s) 25 Sect. 307 (B) (1)**

**C. Employment of non-certified staff 25 S Sect. 307 (B) (1)**

**D. Employment of certified staff 25 S Sect. 307 (B) (1)**

**E. In-coming/out-going student transfers (18-307) (B) (7)**

**6. Vote to enter executive session**

Motion to approve entering executive session at 7:53pm. This motion, made by Kyle Vandruff and seconded by Jessica Ballard, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 5, Nay: 0

**7. Acknowledgement that Cashion Public Schools' Board of Education left executive session at (specify time by the board president)**

**8. Executive session minutes compliance announcement**

**A. State and record who was present for executive session**

Miller, Vandruff, Suntken, Ballard, Andrews and Jackson

**B. State and record that executive session discussion was limited to items listed on executive session agenda**

Discussion was limited to items 5A - 5E

**C. State and record that no action was taken**

No action was taken

**9. Discussion / possible action on resignations to date**

No action was taken on this item

**10. Discussion / possible action on employment of substitute teachers**

Motion to approve employment of Melissa Wano, Regina Ward, Baylee Kastner, Lori Pate, Natasha Blakeney, Regina Gaudard, Brianna Luper, Crystal Williams and Patricia Diaz as substitute teachers. This motion, made by Kyle Vandruff and seconded by Jessica Ballard, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea

Kyle Vandruff: Yea

Yea: 5, Nay: 0

**11. Discussion /possible action on employment of non-certified staff**

Motion to approve employment of Bonnie Howell- PK Assistant, Holly Mikles - ParaProfessional and Starla Henderson - ParaProfessional. This motion, made by Jessica Ballard and seconded by Ryan Suntken, passed.

Steve Andrews: Yea

Jessica Ballard: Yea

Michelle Miller: Yea

Ryan Suntken: Yea



Kyle Vandruff: Yea  
Yea: 5, Nay: 0

**12. Discussion /possible action on employment of certified staff**

Motion to approve employment of Amy Smith - 1st grade, Alexandra Skinner - Music, Christie Roberts - Reading Intervention (part time). This motion, made by Ryan Suntken and seconded by Jessica Ballard, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 5, Nay: 0

**13. Discussion / possible action on incoming / out-going student transfers**

Motion to approve transfer number 167134, 227820, 227823, 227826, 227827, 227829 and 227831. This motion, made by Kyle Vandruff and seconded by Jessica Ballard, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 5, Nay: 0

**14. Discussion possible action on 2019-2020 teacher/staff stipends.**

Motion to approve teacher / staff stipends for 2019-2020 school year, attendance stipend in August and November and Loyalty stipend for certified and non-certified staff. This motion, made by Kyle Vandruff and seconded by Steve Andrews, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 5, Nay: 0

**15. New Business**

Motion to approve increasing PO #97 by \$2,000.00 and #124 by \$650.00. This motion, made by Kyle Vandruff and seconded by Jessica Ballard, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 5, Nay: 0

Motion to approve general fund payments #143-146 in the amount of \$5,405.60 and payment #2143 in the amount of \$1,453.30. This motion, made by Kyle Vandruff and seconded by Ryan Suntken, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 5, Nay: 0

**16. Vote to Adjourn**

Motion to adjourn at 8:20pm. This motion, made by Ryan Suntken and seconded by Jessica Ballard, passed.

Steve Andrews: Yea  
Jessica Ballard: Yea  
Michelle Miller: Yea  
Ryan Suntken: Yea  
Kyle Vandruff: Yea  
Yea: 5, Nay: 0

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President

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Vice President

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Clerk

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Member

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Member